Correct line items and GL coding

Check the account on each line, accept the suggestions you trust, and fix the ones you don't, before you push.

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What you'll do

Make sure every line on an invoice has the right amount and the right general ledger account before it reaches your ERP. This is the step that keeps bad coding out of your books.

Before you start

- Open the document you want to check from the **Documents** list.
- Go to the **GL/Vendor Matching** tab.

Review the coding

1. Each line shows a suggested account as a chip. Read down the list and confirm the suggestions make sense for this vendor.
2. To see why a value was chosen, click the **why** icon next to it. Fluxity shows where the value came from, such as a matched purchase order, one of your rules, or how this vendor is usually coded.
3. When a line has no good suggestion, pick the account yourself from the list.

Accept the ones you trust

If several lines have confident suggestions, use the **Accept GL** button to apply them all at once. It tells you how many it applied and how many it left for you to review line by line. When nothing is confident enough, the button does not appear, so you are never nudged to bulk-apply a weak guess.

Fix what's wrong

- **Wrong account.** Pick the correct GL or analytic account from the list on that line. Accounts are changed by choosing the right one here, not by clearing them.
- **Wrong amount.** Switch to the **Extraction** tab and correct the amount there. Fluxity rechecks the math after you save.
- **A classification you don't want.** For fields like subsidiary, department, location, class, or customer, use **Clear value** to remove it. Clearing a suggested value also tells Fluxity you rejected it, so it stops offering it.

What happens next

When you confirm a match or correct a value, Fluxity remembers it for this vendor and gets the next invoice closer to right on its own. Your changes re-run the match, so the document reflects your latest edits, not an earlier guess.

If you get stuck

- The same wrong value keeps coming back after you correct it? Use **Make a rule** from the **why** popover to set the value you want for this vendor going forward.
- Ready to send the invoice? See Process your first invoice.
- The **Push to ERP** button is blocked? See Why can't I push?.

Online version: https://fluxity.ai/help/users/correct-line-items-and-gl
Last verified September 16, 2026. The online version is always the most current.